## **Changing Chrome Browser User -Computer**

Gwinnett County Public Schools

See your LSTC or TST for additional support

There are several options for changing the user in Chrome. This is important because when a user clicks on links, permissions are read based on the user from the Chrome profile, not just the G Suite accounts that you have logged into.

## 1. Browse as a guest (most simple option)

- Open Chrome
- Click on the image or initial in the top right corner to next to the URL bar.
- Scroll down and click on Guest.

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Sign in to <b>GCPS</b>			(or) (E) (Q)	
Employee Portal & MY eCLASS Student Portal			Sync is on	
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SIGN IN «			🕐 magna 👘 🧎	
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2 J0 C / +			Guest	
Create / Activate	account		+ Add	

- A new window will open that is not associated with a G Suite account.
- Sign in to the student portal and then click on G Suite for Education.

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GWINNETT COUNTY PUBLIC SCHOOLS My eCLASS		لا GwinnettWeb ا
Digital Textbooks     Not all books are listed here. Contact your teacher for other digital access.	Additional Resources  Search as you type	APPS GRADES
	Student/Parent Handbook Classworks G Suite for Education Leveled Readers (A-Z)	Media Catalog Online Research Library Passwords
- 20 20	Maps 101 Mega Math - Fraction Action Mega Math - Ice Station Exploration	Assessment  MY eCLASS Course Pages

## 2. Create a Chrome Profile for your GCPS G Suite Account

- Open Chrome
- Click on the image or initial in the top right corner to next to the URL bar.
- Scroll down and click on + Add.



• Enter a name for the profile and click Add.



- Follow the prompts to choose preferences or click skip through these steps.
- On the sign in screen, enter the GCPS Google account (<u>firstname.lastname1234@g.gcpsk12.org</u>) \*Numbers are the last four digits of the student number.
- Click Next
- You will be redirected to the portal sign-in screen. Sign in here.
- To switch to this account in the future, click on the picture or initial in the top right corner next to the URL box and choose this profile.



Click here to see a video tutorial.